



SOUTH ASIAN WEDDINGS



**DONALD E. STEPHENS**  
CONVENTION CENTER  
— ROSEMONT —

# SOUTH ASIAN PACKAGE

## CEREMONY

*\$15 per person to include up to 4 items for Ethnic Caterer provided food. \$5 per person for each additional food item over 4 selections. Food to be set no earlier than 30 minutes prior to start time (Client must pay Ethnic Caterer directly). \$8 per person Wedding Ceremony Fee (minimum of \$1,000). \$150 Barat Clean Up Fee. \$50 Cleanup Fee for Procession. \$50 Cleanup Fee for Mandap. \$7 per person for Butler Service for Ethnic Caterer provided Beverages or Sweets. \$5 per person fee for China Service*

- Complimentary Changing Room for the Bride & Groom the day of the Wedding
- Complimentary Family Ceremony Room the day of the Wedding (based on availability)
- Photo of couple with personalized message to be displayed on the DESCC Marquee
- Village Traffic Control outside of DESCC for your procession
- Pre/Post Ceremony Snacks
- 1 hour buffet style service with Coffee/Hot Tea Stations
- 1 Coffee/Hot Tea Station & 1 Soda Bar
- Catering Services will be provided on Disposables

## LUNCHEON SERVICE

*\$33 per person without Liquor.  
(Children under 5 years of age dine complimentary)*

- 2 Hour Prepared Indian Cuisine Lunch Buffet by Aramark Preferred Caterer, Freshly Brewed Coffee and Assorted Hot Tea along with Soda Bar for your guests
- Includes Rolled Flatware & China Service
- Set up & breakdown of buffets

## SANGEET/MENDI EVENTS

*. \$45 per person Unlimited Sodas, Water, Juices  
\$60 per person Premium Brand Liquors (3 Hours) • \$65 per person Premium Brand Liquors (4 Hours)*

- 5 hour event time with Buffet Style Service. Maximum 2 hours of food service
- Includes Rolled Flatware & China Service
- Set up & breakdown of buffets

# SOUTH ASIAN RECEPTION PACKAGE

## WITH LIQUOR

*\$85 per person Saturday, \$75 per person Friday or Sunday. Upgraded Liquor Options available at additional cost. Family Style is available for an additional \$100 per table. Children under 5 years of age dine complimentary*

- Champagne Toast for All Guests
- Four Hour Premium Open Bar
- Table Side Wine Service with Dinner
- Coffee and Hot Tea Service throughout Dinner
- Mirror Base and 4 Votive Candle Accents per table
- Bride & Groom Served a Plated Meal
- Complimentary Hospitality Room for Entire Wedding Day
- 2 Hour Prepared Indian Cuisine Dinner Buffet

## WITHOUT LIQUOR

*\$65 per person Saturday, \$55 per person Friday or Sunday. Family Style is available for an additional \$100 per table.*

- Sparkling Grape Juice Toast in place of Champagne
- 4 Hour Soda Bar in place of Premium Bar
- Includes Table Settings & China Service
- Mirror Base and 4 Votive Candle Accents per table
- Bride & Groom Served a Plated Meal
- Complimentary Hospitality Room for Entire Wedding Day
- 2 Hour Prepared Indian Cuisine Dinner Buffet

# SOUTH ASIAN RECEPTION PACKAGE

## SWEETS TABLE

*Choice of five pastries \$20.00 per person, 75 person minimum.*

*Includes Coffee and Hot Tea Station with Whip Cream, Chocolate Shavings & Wafer Cookies. \$8 per person set up fee for Sweet Table with Ethnic Caterer Provided Sweets. \$10 per person set up fee for Sweet Table with Ethnic Caterer Provided Sweets and Aramark.*

**Mini Cheesecake Squares**

**Petite Chocolate Mousse Cups  
with Fresh Raspberry**

**Lemon Square**

**Mini Fruit Tarts**

**Petite Tiramisu Squares**

**Assorted French Macaroons**

**Assorted French Pastries**

**Assorted Cake Pops**

## ADDITIONAL OFFERINGS

*Additional dessert options are available through your wedding specialist*

**Assorted Gourmet Cookies**  
\$50.00 per dozen

**Assorted Gourmet Brownies**  
\$55.00 per dozen

**Fresh Fruit & Berries**  
\$10.00 per person

## LATE NIGHT SNACK SERVICE

*Choice of two selections \$16.00 per person, 75 person minimum. Action Stations may require additional culinary fees*

**Mini Cheeseburgers**

**Mini Chicago Style Hot Dogs**

**Mini BBQ Chicken Sliders**

**Nacho & Taco Station**

**Mini Italian Beef Sandwiches**

**Mini Cheese & Vegetable Quesadilla**

**Pizza Station**

The catering quote is subject to proportionate increase of food, beverage, labor, etc

The catering quote cannot be guaranteed until 60 days prior to the time that the event takes place

Pricing does not include 22% administrative charge or applicable sales tax

# YOUR WEDDING PACKAGE CATERER, VENDORS & EVENT PLANNER GUIDELINES

**Please review guidelines and sign at bottom to confirm you have read and understand these policies/guidelines and return to Aramark Sales Specialist.  
It is client responsibility to share this information with the caterer, event planner and other vendors.**

## **Aramark to Provide:**

All food and beverage service or by Aramark approved outside ethnic caterer.

1 buffet per 100 guests. If additional buffets are requested they will be subject to fees of \$250++ per buffet line.

A maximum of 8 hot boxes. Additional hot boxes are \$100++.

20 chafing dishes along with the necessary sterno (2 per chafing dish). Additional chafing dishes are available for a rental cost of \$25.00++ each and sterno \$3.50++ each.

Kitchen space for use as predetermined by Aramark management prior.

Kitchen staff to oversee use of kitchen and equipment by outside caterer.

Lap length house linens in black, white or ivory.

House napkins in black, white or ivory. Additional colors may be available, speak with your Rosemont Catering Sales Specialist

72" In house banquet rounds, 6 ft tables, hiboy tables, cocktail rounds and banquet chairs in conjunction with the convention center.

In house dance floor in conjunction with the convention center.

## **Outside Caterer Guidelines:**

All areas the caterer uses on premise must be wiped down, sanitized, trash collected and properly disposed of. Responsible to sweep and mop the kitchen floors. Required to check out with an Aramark chef prior to exiting premise.

All food provided by caterer must be consumed on site and not packaged for carryout.

Responsible to provide necessary utensils, plates, bowls, equipment that Aramark may not be able to provide.

If requiring any food and beverage items, Aramark can provide at additional cost.

Responsible for dish up, filling and refilling each buffet and cleanup of assigned kitchen space upon completion of function.

## **BEVERAGES**

If you wish to extend your bar please contact the Aramark Wedding Specialist

Aramark staffs 1 bartender per 100 guests and 1 soda bar attendant per 200 guests. Additional bartenders are available at \$200+ and Soda Bar attendants at \$125+ each.

## **PARKING**

Complimentary parking is available in the Williams Street Garage. Vouchers will be provided to your guests (\$13.00 value). Valet parking may be arranged directly with the Williams Street Garage, ask your wedding Specialist for contact information.

## **COAT CHECK**

The coat check room is available for \$1.00 per person times the guaranteed number of guests, charged to host.

## **Outside Caterer Guidelines(continued):**

Must provide Aramark a final menu 7 business days prior to event that clearly identifies equipment and utensils required. Caterer responsible to provide any items not clearly communicated prior to event.

Must provide a COI reflecting \$1,000,000 in liability coverage with listing Village of Rosemont, Donald E Stephens Convention Center and Aramark Sports & Entertainment, LLC as additionally insured.

## **Client Guidelines:**

Responsible for \$400 refundable cleaning deposit if caterer leaves kitchen in condition they received it. Responsible for any costs created by caterer, event planner or vendors.

Responsible for menu costs directly with their caterer.

Not permitted in any kitchen or service areas.

Responsible for additional fees of \$200 per hour if event does not end on time,

## **Outside Vendors Guidelines: (decorator, photographer, bakery, floral, entertainment, other food)**

Must provide a COI reflecting \$1,000,000 in liability coverage with listing Village of Rosemont, Donald E Stephens Convention Center and Aramark Sports & Entertainment, LLC as additionally insured.

Must setup during business hours of 8-4 Mon-Fri. unless other times arranged based on building schedule at least 2 weeks prior. \$500 in labor fees will apply for any set up outside of business hours.

## **Event Planner/Client Guidelines(if no event planner):**

Will provide a final floor plan 7 business days prior to event.

Will provide event timeline 7 business days prior to event.

All communications with client, caterer, vendors must be completely transparent and consistent with Aramark.

Will ensure all vendors have provided COI's 5 business days prior to event.

## **AUDIO VISUAL/DECOR SERVICES**

For Audio Visual Services/Internal Decor you will need to contact Rosemont Exposition Services at 847.696.2208. For any outside décor services, your Wedding Specialist will be happy to recommend a few Aramark preferred vendors.

## **DEPOSITS AND PAYMENTS**

A \$2,000 deposit is required to reserve the event space. 100% of the remaining balance of quoted catering services is due 7 business days prior to event date.

A host credit card will be required for any possible ancillary charges that may occur during the event. The Ethnic Wedding Caterer and Event Planner are also required to provide a credit card on file for any charges they may incur.

**Client  
Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_